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## AGENDA

### Public Records Board Monday, March 21, 2022 - 1:00 pm

Please be advised: This meeting will be conducted remotely via Teams.

To attend the meeting, click: [join the meeting](#)

To attend the meeting via phone, call: 608-571-2209 and use PIN: 157064141#

If you believe you are unable to attend this meeting remotely,  
please call (608) 266-2996 at least 24 hours prior to the meeting.

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1. Call to Order (Ferguson)
2. Approval of November 22, 2021, and January 18, 2022, Minutes \*
3. Comments from Chair (Ferguson) – Continued impact of COVID-19 on Board meetings.
4. Committee Reports
  - a. Records Management Committee (Ferguson) \*
    - i. Review of Records Retention Disposition Authorizations (RDAs) on First Quarter 2022 Public Records Board (PRB) Record Series Index (<https://publicrecordsboard.wi.gov/Pages/Meetings/PRB.aspx>) including the Administrative General Records Schedule (GRS) revised draft.
      - 45 RDAs from 15 state agencies
      - 7 RDAs from 1 county and local governments
      - 7 RDAs from the University of Wisconsin
      - 48 RDAs from the General Records Schedules
  - b. Operations and Training Advisory Committee Report (Laundrie) \*
    - i. Revised Facilities GRS, FAC00082, Monitoring and Surveillance Recordings, draft will be presented for review, discussion and possible approval.
5. Other
  - a. Annual Elections of Public Records Board Officers \*
6. Adjourn

\* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.